

No: NPC-DO/2021

Date: 07/01/2021

**TENDER NOTICE FOR
DISPOSAL OF OLD AND OBSOLETE ITEMS**

National Productivity Council, Regional Directorate, Chandigarh invites sealed quotation/offer from interested parties for disposal of old and obsolete items like steel almirah(small), ceiling fans, refrigerator, wooden side racks, computer table, office table etc. which are lying idle at Regional Directorate, SCO-40(1st Floor), Sector 7-C, Chandigarh.

The items will be disposed off on “as is where is” basis and the interested parties will have to lift the items from the office. No extra transportation cost or any other expenses will be given.

The list of these items is tabulated below:

Sl. No	Name of Item	Make, Model	Manufacturer Sl. No; RD Chandigarh Asset No	Quantity (No)
1	Steel Almirah(Small)		NPC/CH/1961-62/FF/SA/1	1
2	Ceiling Fans	Usha	NPC/CH/1962-63/EE/CF/6	6
3	Ceiling Fans	Usha	NPC/CH/1966-67/EE/CF/1-8	1
4	Ceiling Fans	Usha	NPC/CH/1982-83/EE/CF/1-9	1
5	Ceiling Fan 57”	Usha	NPC/CH/1983-84/EE/CF/1-10	1
6	Refrigerator	Kelvinator	NPC/CH/1982-83/EE/RF/1	1
7	Wooden Side racks		CH/2003-04/FF/WR/6	6
8	Computer Table		CH/2003-04/ST/18	4
9	Office Table			3
10	Chairs		CH/2003-04/WC/FF/45	5

a) The detailed schedule is as under:

1	Site Inspection that can be done at our Regional Directorate	From 07.01.2021 to 20.01.2021 except for Saturdays, Sundays and Holidays
3	Address	National Productivity Council SCO-40(1 st Floor), Sector 7-C, Chandigarh-160019
2	Contact Person	Shri Kashmir Singh (Mobile: 7009097583)
4	Inspection Time	03:00 PM to 4:30 PM
5	Submission of Offer	On or before 21.01.2021 up-to 5:00 PM
6	Opening of Tender	22.01.2021 at 11:30 A.M

- b) The bidders have to submit their offer in sealed envelope mentioning their contact number(s) and address. The envelope should be super scribed as “QUOTATION FOR DISPOSAL OF OLD ITEMS” and to be sent or submitted at the following address:
**Regional Director
National Productivity Council
SCO-40(1st Floor), Sector 7-C, Chandigarh-160019**
- c) The applicant Firm must mention the amount in its bid/tender as per the following format (in full detail); & the quotation/ offer should be accompanied with a copy of Firm’s/ Individual’s PAN/ Aadhar Card, otherwise the tender documents will be treated as invalid and will not be considered.
- d) The successful bidder shall deposit the total amount of sale value in the form of Demand Draft in favour of “National Productivity Council” payable at New Delhi within 3 days. The items purchased to be lifted within 3 days after making the payment to NPC.
- e) Each page of the tender should be signed by the respective bidder
- f) National Productivity Council reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever

Format for Tender submission

S No	Item Particulars	No. of Units	Unit Price (Rs)	Total Price (Rs)

Signature of the tenderer

Name:

Date:

